



## Minor in Design + Environmental Analysis

# Frequently Asked Questions Prospective Minors

**Q: Where will I find published information about the DEA Minor?**

**A:** <http://dea.human.cornell.edu/undergrad-minor>

**Q: Who in the department can I speak with regarding academic questions about the DEA Minor?**

**A:** Contact the Director of Undergraduate Studies (DUS), Ying Hua, at [yh294@cornell.edu](mailto:yh294@cornell.edu).

**Q: Who in the department can I speak with regarding procedural questions about the DEA Minor?**

**A:** Contact the Academic Programs Coordinator (APC), Tracey Sherwood, at [tbs46@cornell.edu](mailto:tbs46@cornell.edu) or 607-255-2168, 1411 Martha Van Rensselaer (MVR) Hall.

**Q: Who is eligible to minor in DEA?**

**A:** All Cornell undergraduate students except DEA majors.

**Q: How do I apply for the DEA Minor?**

**A:** Complete the *Intention to Minor in DEA form*. Submit the form to DEA (1411 MVR Hall) shortly after completing one core course.

**Q: What are the requirements?**

**A:** Complete one core course and 12 elective credits in DEA. Students must earn a B- or better in all courses.

**Q: What DEA courses count for the required core and the electives?**

**A:** For a complete list, see <http://dea.human.cornell.edu/undergrad-minor>

**Q: Three categories of electives are designated. Must I complete all 12 electives in one thematic area?**

**A:** No. Students may choose to specialize in one area or may sample from all three areas. The only requirement is to successfully complete 12 qualifying credits of DEA electives.

**Q: If I complete both core courses, may I apply one core course toward the 12 elective credits?**

**A:** No. This requirement is in place to encourage students to take upper-level courses and thereby gain expertise within the field.

**Q: May I substitute another DEA course for the core course requirement?**

**A:** No.

**Q: May I take courses S/U?**

**A:** Courses offered only as S/U are accepted, but the total must not exceed 3 S/U credits toward the 15 credit requirement of the minor. Courses that provide a choice of grade or S/U must be taken for a grade.

**Q: May I apply credits for classes taken abroad to the DEA Minor?**

**A:** No. All courses completed and designated for the DEA minor must be taken on the Cornell campus.

**Q: May I count a course which is cross-listed with DEA and taught by a DEA instructor, even if I complete the non-DEA prefix version?**

**A:** Yes.



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**Q: May I apply independent study and teaching assistantship courses (4000, 4010, 4020, 4030) toward my 12 elective credits?**

**A:** No.

**Q: What shall I do if there are many prerequisites for a specific course, which I am unable to complete prior to enrollment?**

**A:** Contact the instructor, explain the situation and ask permission to enroll in the course. Permission depends on the particular course and is entirely at the discretion of the instructor.

**Q: A course I want to take is not offered this year. Will it be offered next year?**

**A:** Some courses may not be offered annually due to sabbatical leave and other departmental circumstances. Refer to Cornell's online Courses of Study for current information about course offerings and availability.

**Q: How will the DEA Minor appear on my transcript?**

**A:** During your final semester, submit a copy of the *Application to Graduate with a Minor in DEA* along with an unofficial copy of your transcript to DEA **by March 15 or October 15**. The deadline March 15 is for May Graduates or October 15 for December Graduates. After verification by DEA that all requirements for the minor were completed, DEA will notify the student's college registrar and the final transcript will indicate that a DEA Minor was earned.

**Q: What changes occurred with the DEA Minor due to the adoption of DEA's new undergraduate curriculum?**

**A:** First, there are many new course offerings and less pre-requisites to benefit students completing a minor in DEA. Second, *DEA 3520: Inside-Out Ergonomics I, Anatomy for Design* was replaced by *DEA 4520: Applied Anatomy and Biomechanics*. Because the content in both courses is similar, students may not count both toward the 15 elective credit requirement. If already completed, students may still use DEA 3520 to fulfill their 12 DEA elective credits toward the DEA Minor.